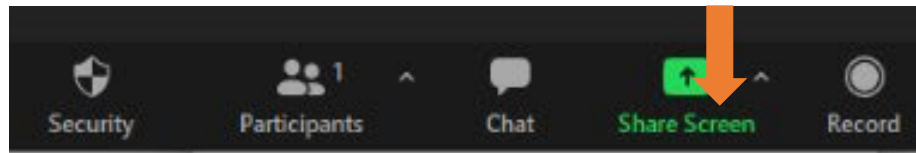


INSTRUCTIONS FOR PRESENTERS

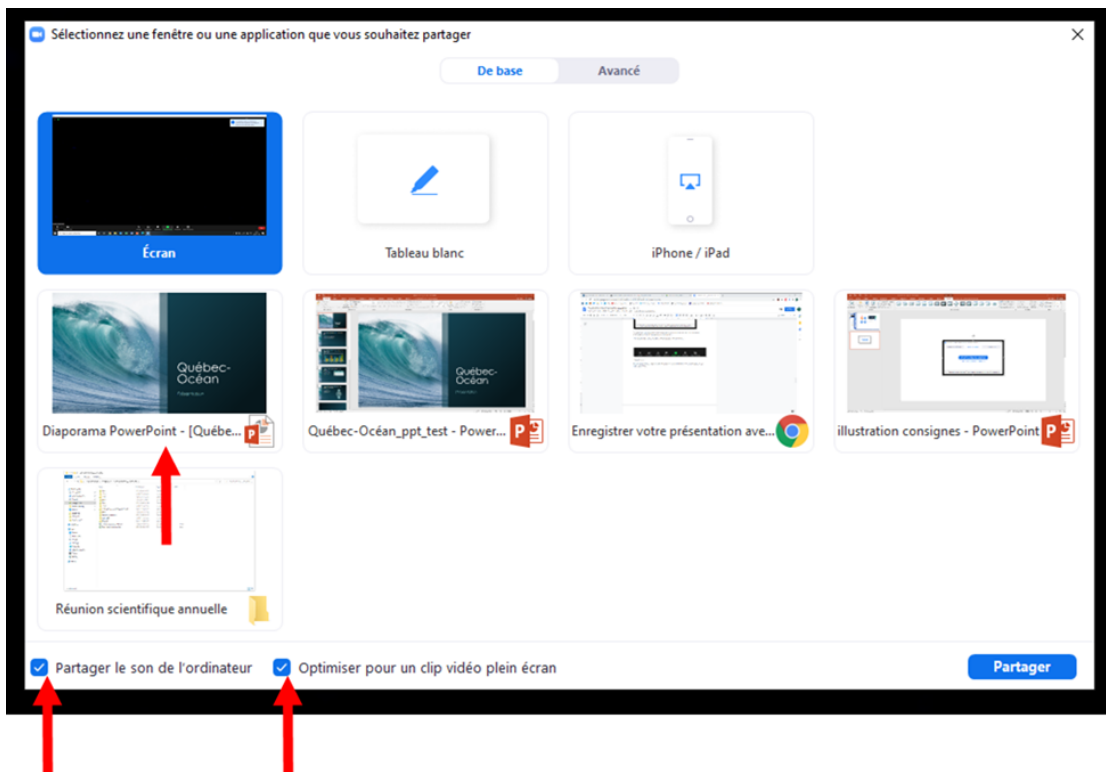
We ask all presenters to log in 5 minutes before the start of their session.

When it is your turn to present, you will be called by the chair of your session. Please have your presentation open beforehand.

To make your presentation, you must share your screen. To do so, click on the "Share Screen" tab.

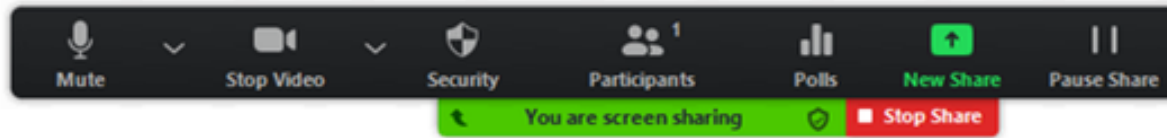


The following window will appear:



If you have animations, videos or audio clips, be sure to check the 'Share computer sound' and 'Optimize for full screen video clip' checkboxes and select the file you want to share. Then click Share.

Your presentation will be shared and the following menu will appear at the top of the screen. This menu disappears, leaving only the green banner. If you want the menu to appear, just move your cursor to the top of your screen.



If you need a cursor during your presentation, go to the bottom left of your screen in slide show mode. You will find the pen symbol and by clicking on it the laser pointer option will appear.

